

## LIBRARIANS AND ARCHIVISTS' STEWARDS COMMITTEE MEETING

February 19, 2025, 9:00 - 11:30 am Weldon Room M23

**Zoom link:** <https://westernuniversity.zoom.us/j/97397554759>

**Present:** Lina, Bethany, Yasmeen, Elizabeth, Leslie, Alie, David, Jennifer, Courtney, Christina

**Notes:** Courtney

**Approval of Agenda:** Approved

**Approval of Notes:** [November](#) Approved

**Approval of Notes:** [January](#) Approved

### **Business Arising from Previous Meeting:**

#### **1. Job Descriptions work**

- a. Check-in for all units
  - i. Units are at various stages of progress
  - ii. There is some tension related to singular job descriptions vs. more individualized role descriptions within and across some units.
- b. Elizabeth will share this information with the UWOFA Vice-President for Joint Committee.

#### **2. LASC Member Engagement Survey & next steps**

- a. The next session will be in the Spring, can we think about a March or April workshop?
  - i. Looking at April/May for the next session - think about who might want to facilitate
  - ii. Types of Leaves (e.g. Academic Activity, Study, Education, Deferred Salary)

### **Standing Agenda Items:**

Unit updates.

- Member needed UWOFA support for a meeting.
- Research Help Appointment report - member unsure where to go for discussions re: sensitive organizational cultural issues.

- Suggestion for L/A Forum - in camera option is built into ToR
- Question re: travelling to US for conferences - concerns re: dissemination
  - LARSN - perhaps pull together list of alternatives to US conference (recognizing budgetary implications)
  - Joint Committee caucus for more discussion as this also implicates faculty
- Desire for more messaging (from Western admin) re: supports for student mental health and how to support increasing stress.
  - UWOFA comms will consider including messaging in UWOFA weekly that acknowledges increasing social/economic stressors for students and point to support resources.

**1. User Experience and Student Engagement (Jennifer):**

**2. Teaching and Learning (Katie):**

**3. Research and Scholarly Communications and FIMS (Courtney):**

**4. Collections Management, Discovery and Access (Alie):**

**5. Archives and Special Collections (Leslie):**

**6. Members Services Officer Report (Lina & Tolga):**

- a. Update on policy grievances
  - i. Microsoft
  - ii. PER submission - if Members have any issues w/ submission & reimbursement, please reach out
  - iii. MAPP policy
- b. Emergency travel insurance - UWOFA provides coverage above what is offered through Manulife. Contact member services officers for more information if you have questions.
- c. Many contract faculty are not being renewed, and attrition is happening due to alleged budget shortfalls.

**7. Senate Observer (Roxanne):**

- a. Notes will be sent to membership for February Senate. - Summary sent to uwofa-la March 18,

**8. Joint Committee Report (Christina).** Christina provided a written report to LASC. Please contact Steward for more information.

**9. Board of Directors (Elizabeth & Courtney):**

- a. Elizabeth will be attending the breakfast for International Women's Day
- b. Vacancies

**10. Communications Officer (Bethany):**

- a. Candidates town hall February 12th - well attended, good UWOFAs representation, follow OCUFA socials for more updates on election implications for higher ed
- b. Navitas partnership back on the table. UWOFAs task force being established to address major concerns with this deal (i.e. privatization).

**11. Mobilization Report (David):**

- a. Navitas partnership of great concern to faculty
- b. MAPP 1.1 - campus security overreach concerns
  - i. Teach ins/outs about the right to protest on campus for various units - needs student focused attention. Western Libraries could be a venue for this?
  - ii. Background on UWOFAs certification process requested by another institution. Question re: institutional records

**12. Librarians & Archivists Forum (All):**

- a. June is the next meeting

**New Business:**

13. **Service Opportunities x3:** Call for UWOFAs-LA open positions, members to be involved with negotiations, and case officers to sit on Grievance Committee.

- a. Suggestion to send message to Membership - March/April

14. Next Meeting – March 19th

**Note-taking roster for upcoming meetings:**

Jennifer Robinson – March 19
Alie Visser – January 15
Courtney Waugh – February 19
Katie Holmes - November 20
Leslie Thomas - April 16