

LIBRARIANS AND ARCHIVISTS' STEWARDS COMMITTEE MEETING

March 19, 2025, 9:30-11 am Weldon Room M22 and Zoom

To connect to the meeting use the following link:

<https://westernuniversity.zoom.us/j/97397554759>

Or Dial: 1-647-558-0588

Meeting ID: 973 9755 4759

Press pound (#) when asked for the participant ID

Present: Courtney, Katie, Elizabeth (Chair), Alie, Christina, Tolga, Yasmeen

Notes: Jennifer

Guests:

Regrets: Leslie, Bethany, David

Approval of Agenda:

Approval of Notes: February 19, 2025

Business Arising from Previous Meeting:

1. Job Descriptions work

- a. Check-in for all units

Good progress being made by many units.

2. LASC Spring Lunch & Learn

- a. The next session will be in the Spring, topic, timing, etc

Leaves was the most sought after session topic in the Member survey. Sessions should be Member driven and focus on the process as it is outlined in the Collective Agreement. May acknowledge recent decisions around leaves, such as no-backfills for some recently occurring leaves, but emphasize this should not prevent people from applying. Go through types of leaves, timeline, then provide a panel of people who have gone on leave to share their experience. If you have questions, the Member Services Officers are available to assist you. Group discussed sharing details about: Academic Activity Leave, Education Leave, Study Leave, Deferred Salary Leave.

Action: Alie, Elizabeth and Jennifer will work on this session. Potentially take place in late May.

3. Opening for UWOFA-LA Secretary position

Action: Stewards should ask/encourage Members to consider this opportunity. Reinforce that the workload is minimal. Alie Visser is the current Secretary and can speak to the role.

Standing Agenda Items:

1. Units summary
 - a. Conversations are ongoing among Members about academic freedom, travel and safety given the current political climate.
2. Members Services Officer Report (Lina & Tolga):
 - a. Nothing to report
3. Senate Observer (Roxanne):
 - a. Sent to UWOFA-LA via email March 18
 - b. An observation was shared that the Secretariat's perspective on collegial governance as it relates to Navitas is different from how the Association sees collegial governance. For example people were denied entry to the Senate discussion because there weren't enough seats; this felt like a restriction on participation.
4. Joint Committee Report (Christina)
 - a. March 25 next meeting of this group. Agenda includes RIMS and ORCID LOU, Performance evaluation for Members returning from Administration LOU, job descriptions update.
5. Board of Directors (Elizabeth & Courtney)
 - a. Navitas is dominating the discussion, including extra meetings.
6. Communications Officer (Bethany):
 - a. Working on Navitas response from UWOFA. If Stewards or Members have any input/feedback on Navitas, please let Bethany know.
7. Mobilization Report (David):
 - a. Nothing to report
8. Librarians & Archivists Forum (All):
 - a. Scheduled for June

New Business:

1. Meeting changed from April 16 to April 23

Next meeting: April 23, 2025 (Leslie on notes)

Note-taking roster for upcoming meetings:

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|-------------------|
| Leslie Thomas – |
| Ali Visser – |
| Courtney Waugh – |
| Katie Holmes - |
| Jennifer Robinson |